



MINNESOTA SOIL and WATER CONSERVATION DISTRICTS

Minutes of the October 10, 2019 Board Meeting Martin Soil and Water Conservation District Fairmont, Minnesota

**Meeting called to order by Cowing at 9:00 am
The Pledge of Allegiance**

Members present: Larry Cowing – Chair, Linda Meschke – Vice Chair, Judy Beckman – Member, and Clair Schmidt Jr. – Member

Absent: Tyler Ask – Member

Others present: Ashley Brenke – District Manager, Steve Flohrs – County Commissioner Liaison, Greg Johanson – Farm Bill Technician, Karen Boysen – District Conservationist, and Dustin Benes – Technician

Changes or Additions to Agenda New Business

One Watershed One Plan Des Moines River

A motion was made by Beckman to approve the additions to the agenda, second by Meschke. Motion carried unanimously.

Secretary's Report

A motion was made by Meschke to approve the September 12, 2019 Secretary's Report, second by Beckman. Motion carried unanimously.

Treasurer's Report

A motion was made by Beckman to approve the Treasurer's Report, second by Schmidt. Motion carried unanimously.

Bills to Pay – No additional bills to pay

Cost-Share Programs

State Cost-Share

Cancellation

CS #12-18

Township

Bob True

Center Creek

Project: Grassed Waterway
Project Bid Amount: \$2,000.00
Cost Share Requested: \$1,500.00
Slippage: \$1,500.00

A motion was made by Meschke to cancel CS #12-18, second by Beckman. Motion carried unanimously.

New Projects

CS #23-18 Jeff Scholl
Township: Cedar
Project: Well Sealing
Project Bid Amount: \$1,262.50
Cost Share Requested: \$ 631.00

A motion was made by Schmidt to encumber \$631.00 for CS #23-18, second by Beckman. Motion carried unanimously.

CS #24-18 R&C Farms
Township: Silver Lake
Project: Well Sealing
Project Bid Amount: \$1,095.78
Cost Share Requested: \$ 547.00

A motion was made by Beckman to encumber \$547.00 for CS #24-18, second by Meschke. Motion carried unanimously.

Aquatic Invasive Species

New Project

AIS #1-18 Martin County Conservation Club
Township: Silver Lake
Project: Dam Outlet
Project Bid Amount: \$10,000.00
Cost Share Requested: \$10,000.00

A Motion was made by Meschke to encumber \$10,000.00 for AIS #1-18, second by Schmidt. Motion carried unanimously.

Clean Water Fund

Completed Projects

CWF #3-19-Well Hugoson Pork
Township: East Chain
Project: Well Sealing
Project Bid Amount: \$1,007.50
Cost Share Requested: \$ 503.00
Eligible Project Cost: \$1,007.50
Cost Share Due: \$ 503.00

A motion was made by Schmidt to approve payment of \$503.00 for CWF #3-19-Well, second by Beckman. Motion carried unanimously.

Grant Programs

Priority Construction Projects

We have construction projects that need to be finalized this calendar year. Staff have been working with engineers, landowners, and contractors to speed up the process. The weather needs to cooperate.

Old Business

ISG Donation

ISG was required by the DNR to donate \$30,000.00 to SWCD for a streambank or wetland restoration project. One project has been identified and approved by the DNR for a streambank restoration. The SCTSA will engineer the project.

A motion was made by Meschke to approve the donation from ISG, second by Beckman. Motion carried unanimously.

Natural Resource Block Grant (NRBG) Match

The NRBG no longer requires matching funds. Water Plan and WCA are funded by this grant.

Capacity Funds Match - County Allocation

With the increase in County allocation, the state would match dollar for dollar. Currently the state will increase our funds with an average of three years, so we will receive an additional \$4,500.00.

New Business

Strategic Plan Review Date

With the possibility of field work extending into November we will review the Strategic Plan in December.

MASWCD Resolutions

Resolution packets were given to the Supervisors and discussed. Packets need to be returned to Brenke by October 25.

Health Insurance

The personnel committee met prior to the Board meeting and discussed health insurance. We have a two year commitment with the current health insurance coverage. This will be the second year. No changes to the deductible, but premiums increased. Re-enrollment ends on November 12. Personnel committee recommended no addition of dental or life insurance.

A motion was made by Meschke to accept the personal committee recommendations, second by Schmidt. Motion carried unanimously.

Truck Repair

Our 2004 F150 Ford Truck has a broke coil spring and the repair estimate was \$921.82.

A motion was made by Schmidt to repair the truck, second by Beckman. Motion carried unanimously.

One Watershed, One Plan resolution

A resolution to start the planning process for the Des Moines River One Watershed, One Plan. This watershed will cover Martin, Jackson, Cottonwood, Nobles, and Murray Counties covering both the East and West Fork of the Des Moines River.

A motion was made by Meschke to approve the resolution, second by Schmidt. Motion carried unanimously.

Reports

Special Meetings

Governance 101 – Beckman

Beckman attended a two day Governance 101 training. Some discussions were on budgets of SWCD's – Districts should have enough operating budget for six to nine months. Supervisors should be aware of funded projects. Auditing should be done to ensure public funds are being used appropriately.

Nobel Conference – Beckman

Beckman attended the Nobel Conference 55, Climate Changed: Facing our Future on September 24-25.

One Watershed One Plan Operational Agreement Meeting

MCIT presented on operational agreements available for the implementation phase of the Watonwan 1W1P. Decisions need to be made on whether to have a Joint Powers Board or a MOA.

County Commissioner Report – Flohrs

Recently the Bonding Bus was given a tour of the Martin County corrections facility. Twenty two representatives were on the bus. Martin County is asking for \$20 million for a new corrections facility. The bus then toured the Veterans memorial which is asking for \$400,000. Currently the Commissioners are working on the budget.

District Conservationist Report – Boysen

Karen Boysen introduced herself and met the board members. NRCS is restructuring to a team approach and she covers Martin, Jackson, Watonwan, and Cottonwood Counties.

District Manager Report – Brenke

See handout.

Water Plan Advisory Committee

The last meeting was on September 19, 2019. There will be a meeting in December.

SCTSA

No meeting

GBERBA

The next Executive meeting is on October 11, and the next Technical meeting is October 23.

Adjourn

A motion was made by Beckman to adjourn the meeting, second by Schmidt. Motion carried unanimously.

Meeting was adjourned at 10:25am.

Respectfully submitted,

Nov. 14, 2019 Date Approved Austin Zenes Secretary-Treasurer

Martin Soil & Water Conservation District
Treasurer's Financial Report
10/31/2019

A. Balance on Hand September 30, 2019	\$	504,908.47
Total Receipts ending 10/31/19	\$	2,974.18
Less Total Expenditures ending 10/31/19	\$	(40,307.00)
	<u>\$</u>	<u>467,575.65</u>

B. Accounts Payable

Frontier Communications		289.26
Verizon Wireless		125.74
MVTL Laboratories - water samples		246.50
Jesse Walters - expense reimbursement		57.67
Ashley Brenke - expense reimbursement		27.96
River Bend - office supplies		223.17
Fleet & Farm - field supplies		8.58
Truman Tribune - AIS ad		263.25
MDA - Nursery Stock Dealer certificate		250.00
Fairmont Photo Press - outreach materials		149.70
City of Lakes Media - AIS ads		540.00
Martin Co Hwy Dept - fuel		112.78
	<u>\$</u>	<u>2,294.61</u>

C. Accounts Receivable

	<u>\$</u>	<u>-</u>
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Bills paid as of 10/31/19

ACH	Further - HSA	1,000.00
#11412	Arthur Andrews Properties, LLC	2,962.53
#11413	Minnesota Secretary of State - notary certification	120.00
#11414	Greg Johanson - net wages	1,694.01
#11415	Dustin Benes - net wages	1,254.53
#11416	Jesse Walters - net wages	1,258.97
#11417	Hannah Neusch - net wages	1,167.53
#11418	Ashley Brenke - net wages	1,617.48
#11419	NCPERS - life insurance	16.00
#11420	Frontier Telephone	295.12
#11421	Verizon Wireless	125.58
#11422	Gerald Lorenz - LCCMR	7,500.00
#11423	Dustin Benes - expense reimbursement	7.00
#11424	Ashley Brenke - expense reimbursement	94.58
ACH	PERA	1,364.86

ACH	U.S. Treasurer	3,970.24
ACH	MN Revenue	614.00
#11425	Martin County Recorder	124.00
#11426	City of Lakes Media - AIS ads	750.00
#11427	Visual Identity Vault - AIS outreach materials	50.00
#11428	River Bend Business Products - office supplies	869.42
#11429	Fleet & Farm Supply - field supplies	35.40
#11430	Fairmont Ford - vehicle maintenance	143.65
#11431	Khimaira-GreenHost - website hosting	120.00
#11432	Fairmont Photo Press - AIS ads	261.82
#11433	Minnesota Valley Testing Labs - water samples	134.60
#11434	Martin Co Hwy Dept - fuel	215.30
#11435	MN PEIP - health insurance	3,404.24
#11436	Hy-Vee	32.76
#11437	Hugoson Pork - Clean Water Fund well sealing	503.00
#11438	U.S. Postal Service	165.00
ACH	PERA	1,354.86
ACH	MN UI Tax	88.00
#11439	VOID	-
#11440	Greg Johanson - net wages	1,694.01
#11441	Dustin Benes - net wages	1,254.53
#11442	Jesse Walters - net wages	1,258.97
#11443	Hannah Neusch - net wages	1,167.53
#11444	Ashley Brenke - net wages	1,617.48
		<u>\$ 40,307.00</u>

Receipts as of 10/31/19

GBERBA - Financial coordinator	658.00
Seedings	1,053.37
Drill rental	218.00
MDA - Dutch Creek monitoring	650.00
DNR - Walk-In Access program payment	250.00
State Bank of Fairmont - checking account interest	144.81
	<u>\$ 2,974.18</u>

Treasurer's Monthly Report
Program Summary
10/31/2019

Fund Account	Cash Balance 9/30/2019	Receipts	Disbursements	Cash Balance 10/31/2019
District Funds	\$ 47,323.08	\$ 2,974.18 j.c. 1,867.11 j.c. 125.75	\$ 27,201.30	\$ 25,088.82
County Funds	4,500.00	-	4,500.00	-
BWSR Service Grant	47,707.00	-	-	47,707.00
BWSR - Farm Bill/CREP Grant	(12,386.00)	-	-	(12,386.00)
BWSR - Capacity Services T & A	138,130.04	-	142.00	137,988.04
BWSR - Blue Earth WCPI T & A	83,225.18	-	460.70	82,764.48
BWSR - CREP/RIM Grant	(10,251.00)	-	-	(10,251.00)
BWSR State Cost Share FY18 T & A	4,442.50	-	-	4,442.50
BWSR State Cost Share FY19 T & A	16,033.75	-	-	16,033.75
BWSR State Cost Share FY20 T & A	17,945.00	-	-	17,945.00
BWSR - CWMA FY16 T & A	-	-	-	-
BWSR - Flood T & A	92,219.15	-	-	90,352.04
BWSR - Buffer Funds T & A	55,341.18	-	-	55,341.18
LCCMR	(103,321.41)	-	7,500.00	(110,821.41)
BWSR - Buffer Cost Share T & A	-	-	-	-
BWSR - Well Sealing Grant T & A	5,000.00	-	503.00	4,371.25
BWSR - Dutch Creek Grant T & A	119,000.00	-	-	119,000.00
Totals	\$ 504,908.47	\$ 2,974.18	\$ 40,307.00	\$ 467,575.65

Use of Cash	9/30/2019	10/31/2019
Checking Account	<u>353,622.40</u>	<u>316,289.58</u>
Profinium L.I.S.A. Account	151,286.07	151,286.07
	<u>\$ 504,908.47</u>	<u>\$ 467,575.65</u>