



**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

***Minutes of the November 14, 2019 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota***

Meeting called to order by Cowing at 9:00 am

The Pledge of Allegiance

Members present: Larry Cowing – Chair, Linda Meschke – Vice Chair, Judy Beckman – member, and Clair Schmidt Jr. – member

Absent: Tyler Ask – member

Others present: Ashley Brenke – District Manager and Dustin Benes – Technician

Changes or Additions to Agenda

New Business

AIS Prevention Plan

Capacity Funds work plan

MN River Congress letter of support

A motion was made by Beckman to approve the additions to the agenda, second by Schmidt. Motion carried unanimously.

Secretary's Report

A motion was made by Meschke to approve the October 10, 2019 Secretary's Report, second by Beckman. Motion carried unanimously.

Treasurer's Report

A motion was made by Beckman to approve the Treasurer's Report, second by Meschke. Motion carried unanimously.

A motion was made by Beckman to approve transferring \$50,000.00 from checking to the LISA account, second by Meschke. Motion carried unanimously.

Bills to Pay

No additional bills.

Cost-Share Programs

State Cost-Share

Completed Projects

CS #24-18 R&C Farms
Township: Silver Lake
Project: Well Sealing
Project Bid Amount: \$1,095.78
Cost Share Requested: \$ 547.00
Eligible Project Cost: \$1,095.78
Cost Share Due: \$ 547.00

A motion was made by Beckman to approve payment of \$547.00 for CS #24-18, second by Meschke.
Motion carried unanimously.

CS #4-20 Rick Benson
Township: Rutland
Project: Well Sealing
Project Bid Amount: \$725.00
Cost Share Requested: \$362.00
Eligible Project Cost: \$725.00
Cost Share Due: \$362.00

A motion was made by Beckman to approve payment of \$362.00 for CS #4-20, second by Schmidt.
Motion carried unanimously.

New Projects

CS #6-20 Dareld Harris
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$960.66
Cost Share Requested: \$480.00

A motion was made by Meschke to encumber \$480.00 for CS #6-20, second by Beckman. Motion carried unanimously.

Capacity - Clean Water Funds

Completed Project

CF #1-19 North Star Country Farms
Township: Waverly
Project: Cover Crops
Project Bid Amount: \$14,700.00
Cost Share Requested: \$14,700.00
Eligible Project Cost: \$14,700.00
Cost Share Due: \$14,700.00

A motion was made by Schmidt to approve payment of \$14,700.00 for CF #1-19, second by Meschke.
Motion carried unanimously.

CF #3-19 Larry Cowing
Township: Center Creek
Project: Conservation Tillage
Project Bid Amount: \$2,400.00
Cost Share Requested: \$2,400.00
Eligible Project Cost: \$2,400.00
Cost Share Due: \$2,400.00

A motion was made by Meschke to approve payment of \$2,400.00 for CF #3-19, second by Beckman. Motion carried. Cowing abstained.

GBERBA

Cancellation

319-TMDL-46-06 Wade Krenz
Township: Westford
Project: Cover Crop
Project Bid Amount: \$2,050.00
Cost Share Requested: \$1,025.00
Slippage: \$1,025.00

A motion was made by Schmidt to approve cancellation of 319-TMDL-46-06, second by Beckman. Motion carried unanimously.

Grant Programs

Flood Relief Grant Amendment

BWSR approved a time amendment for the Flood Relief grants, Flood Relief 3A and Flood Relief 3B. We have three projects funded through these grants that construction is not finished.

A motion was made by Meschke to approve the Flood Relief grant amendment, second by Schmidt. Motion carried unanimously.

Old Business

One Watershed, One Plan Operational Agreements

Update and discussion on 1W1P operational agreement. Discussion on Joint Powers Organization, implementation of funds, and minimizing administration.

Williamson Easement Alteration Update

Veryle and Steve Williamson submitted a request to change their RIM easement boundary, requesting a 1:1 replacement. BWSR staff is requiring 2:1 replacement and they are not considering the 1:1 request and will not submit this to the Easement committee. Williamsons will also need to prove how this would benefit the natural resources.

Review of Capacity Funding

In the 2019 Legislative session, the legislature continued support for SWCD's for fiscal year 2020 and 2021. The total FY20 allocation for Martin County will be \$118,757.

New Business

Area 6 Meeting – November 21

The Area 6 meeting is going to be in Renville County, in Franklin, MN. Three supervisors and one staff are planning on attending.

MASWCD Convention

The MASWCD Convention will be held on December 8, 9, and 10. The hotel costs \$89.00 a night and registration is \$314.00. Brenke is planning on attending. Krusemark Farms were nominated for Outstanding Conservationists and they are invited to attend the Convention.

A motion was made by Beckman to approve paying the costs for one staff to attend, second by Schmidt. Motion carried unanimously.

2018 Financial Statements

Brenke discussed the draft 2018 financial statements.

Budget Committee

It has been recommended that the Treasurer should be on the budget committee.

A motion was made by Schmidt to approve the budget committee of Chair and Treasurer, second by Meschke. Motion carried unanimously.

AIS Prevention Plan

Benes presented the county AIS prevention plan for 2020. This plan outlines the efforts that Martin County will undertake to help prevent the spread of AIS. On November 19, Benes will present the plan to the County Commissioners. The plan will need to be submitted to the MN DNR by December 31.

A motion was made by Beckman to approve the 2020 County AIS Prevention Plan, second by Meschke. Motion carried unanimously.

Capacity Funds Work Plan

Brenke discussed the proposed Capacity Funds work plan. \$10,000 will be removed from shelterbelt projects and used on Ag practices in the East Fork Des Moines watershed.

A motion was made by Meschke to approve the capacity funds work plan after changes, second by Beckman. Motion carried unanimously.

MN River Congress letter of support

SWCD's were asked to draft a letter of support for the MN River Congress, promoting water storage. The letter should emphasize the need for partnerships between producers and government agencies.

A motion was made by Meschke to draft and submit a letter of support for the MN River Congress, second by Schmidt. Motion carried unanimously.

Reports

Special Meetings

AIS Task Force meeting

Martin SWCD held a Martin County AIS task force meeting. An update and 2020 plans were discussed.

District Manager Report – Brenke

See handout

Water Plan Advisory Committee – Beckman

No meeting date set.

SCTSA – Schmidt

No meeting.

GBERBA – Brenke

Brenke attended the Policy/Technical meeting on November 8 and discussion was on water storage.

Adjourn

A motion was made by Schmidt to adjourn the meeting, second by Beckman. Motion carried unanimously.

Meeting was adjourned at 10:30 am.

Respectfully submitted,

Dec 12, 2019 Date Approved Austin Benes Secretary-Treasurer

Treasurer's Monthly Report
Program Summary
11/30/2019

Fund Account	Cash Balance 10/31/2019	Receipts	Disbursements	Cash Balance 11/30/2019
District Funds	\$ 25,088.82	\$ 37,723.81 j.e. 597.20 j.e. 90.50 j.e. 3,426.25 j.e. 17,891.76	\$ 4,426.36	\$ 80,391.98
County Funds	-	34,699.50	20,199.50	14,500.00
LCCMR	(110,821.41)	-	-	(110,821.41)
BWSR - Farm Bill/CREP Grant	(12,386.00)	12,394.00	8,000.00	(7,992.00)
BWSR - CREP/RIM Grant	(10,251.00)	1,251.00	-	(9,000.00)
BWSR - Capacity Services T & A	137,988.04	-	17,100.00 j.e. 17,891.76	111,996.28
BWSR - Blue Earth WCPI T & A	82,764.48	-	118.20	82,646.28
BWSR State Cost Share FY18 T & A	4,442.50	-	547.00 j.e. 3,426.25	469.25
BWSR State Cost Share FY19 T & A	16,033.75	-	-	16,033.75
BWSR State Cost Share FY20 T & A	17,945.00	-	362.00 j.e. 90.50	17,492.50
BWSR - Flood T & A	90,352.04	-	-	90,352.04
BWSR - Buffer Funds T & A	55,341.18	-	-	54,743.98
BWSR Service Grant T & A	47,707.00	-	-	47,707.00
BWSR - Well Sealing Grant T & A	4,371.25	-	-	4,371.25
BWSR - Dutch Creek Grant T & A	119,000.00	-	-	110,000.00
Totals	\$ 467,575.65	\$ 86,068.31	\$ 50,753.06	\$ 502,890.90

Use of Cash	<u>10/30/2019</u>	<u>11/30/2019</u>
Checking Account	316,289.58	286,905.33
Profinium L.I.S.A. Account	151,286.07	215,985.57
	<u>\$ 467,575.65</u>	<u>\$ 502,890.90</u>

Martin Soil & Water Conservation District
Treasurer's Financial Report
11/30/2019

A. Balance on Hand October 31, 2019		\$ 467,575.65
Total Receipts ending 11/30/19		\$ 86,068.31
Less Total Expenditures ending 11/30/19		\$ (50,753.06)
		\$ 502,890.90

B. Accounts Payable

Frontier Communications		289.26
Verizon Wireless		125.74
MCIT - insurance		145.00
MVTL Laboratories - water samples		171.90
Shooting Star Native Seeds		13,160.20
Peterson Company - audit		2,700.00
Ashley Brenke - expense reimbursement		220.28
River Bend - office supplies		68.00
Lake County SWCD - LCCMR		12,780.79
Crow Wing SWCD - LCCMR		20,660.60
Pheasants Forever - seed		112.50
Fleet & Farm - field supplies		17.17
Marco - copier		5.00
Martin Co Hwy Dept - fuel		303.58
		\$ 50,760.02

C. Accounts Receivable

\$ -

Bills paid as of 11/30/19

ACH	Further - HSA	1,000.00
#11445	Arthur Andrews Properties, LLC	2,962.53
#11446	Judy Beckman - Supervisor compensation	960.24
#11447	Linda Meschke - Supervisor compensaion	313.39
#11448	Tyler Ask - Supervisor compensaion	633.10
#11449	Clair Schmidt Jr. - Supervisor compensaion	73.49
#11450	Larry Cowing - Supervisor compensaion	323.42
ACH	PERA	158.50
ACH	Intuit - checks	237.27
ACH	PERA	1,354.86
#11451	NCPERS - life insurance	16.00
#11452	Greg Johanson - net wages	1,694.01
#11453	Dustin Benes - net wages	1,254.53
#11454	Jesse Walters - net wages	1,258.97
#11455	VOID	-

#11456	Ashley Brenke - net wages	1,617.48
#11457	Frontier Telephone	289.26
#11458	Verizon Wireless	125.74
#11459	Hannah Neusch - net wages	1,281.43
ACH	MN Revenue	614.00
ACH	U.S. Treasurer	3,970.24
#11460	Area VI MASWCD - Area meeting	64.00
#11461	Seed Savers Exchange - seed	41.33
#11462	MN PEIP - health insurance	3,404.24
#11463	Minnesota Valley Testing Labs - water samples	246.50
#11464	Jesse Walters - expense reimbursement	57.67
#11465	Ashley Brenke - expense reimbursement	27.96
#11466	River Bend Business Products - office supplies	223.17
#11467	Fleet & Farm Supply - field supplies	8.58
#11468	Truman Tribune - AIS ad	263.25
#11469	Minnesota Department of Agriculture - tree selling permit	250.00
#11470	Fairmont Photo Press - outreach materials	149.70
#11471	City of Lakes Media - AIS ads	540.00
#11472	Martin Co Hwy Dept - fuel	112.78
#11473	Rick Benson - State CS	362.00
#11474	R&C Farms - State CS	547.00
#11475	North Star Country Farms - Capacity CS	14,700.00
#11476	Larry Cowing - Capacity CS	2,400.00
#11477	Martin County Recorder	20.00
#11478	Greg Johanson - net wages	1,694.01
#11479	Dustin Benes - net wages	1,254.53
#11480	Jesse Walters - net wages	1,258.97
#11481	Hannah Neusch - net wages	1,281.43
#11482	Ashley Brenke - net wages	1,617.48
#11483	U.S. Postal Service	90.00
		<u>\$ 50,753.06</u>

Receipts as of 11/30/19

GBERBA - Financial coordinator	329.00
Seedings	4,308.28
Drill rental	50.00
MCIT - dividend	2,053.00
BWSR - CREP technicians	12,394.00
BWSR - reimbursement CREP expenses	2,108.00
Martin County - NRBG and allocation	34,699.50
ISG - donation	30,000.00
State Bank of Fairmont - checking account interest	126.53
	<u>\$ 86,068.31</u>