



MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS

*Minutes of the June 13, 2019 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota*

Meeting called to order by Cowing at 9:00 am
The Pledge of Allegiance

Members present: Larry Cowing – Chair, Linda Meschke – Vice Chair, Tyler Ask – member, Judy Beckman – member, and Clair Schmidt – member

Others present: Ashley Brenke – District Manager, Greg Johanson – Farm Bill Technician, Steve Flohrs – County Commissioner Liaison, Nathan Larson – Martin County & MVAC Intern, Sam Schwieger – Martin County & MVAC Intern, Betsy Norland – District Conservationist, Raquel Rayo – NRCS ACES employee, and Dustin Benes – Technician

Changes or Additions to Agenda

New Business

Introduction and welcome of MVAC and Martin County Interns working at Martin SWCD this summer; Nathan Larson and Sam Schwieger.

Secretary's Report

A change to the May 9, 2019 minutes, Meschke is the Vice Chair not Beckman.

A motion was made by Meschke to approve the May 9, 2019 Secretary's Report with change, second by Beckman. Motion carried unanimously.

Treasurer's Report

A motion was made by Beckman to approve the Treasurer's Report, second by Meschke. Motion carried unanimously.

Additional Bills to Pay

The Truax drill needed three new bearings installed, bill was \$522.00.

Some perlite and fertilizer for native plant starting and growing is needed, cost is \$1,663.00. This will be reimbursed through the LCCMR grant. The company doesn't take checks, Brenke will purchase with her personal credit card, but would like to be reimbursed immediately.

A motion was made by Meschke to approve payment for the bills, second by Beckman. Motion carried unanimously.

Cost-Share Programs

State Cost-Share

New Projects

CS #5-19 Don Tietje
Township: Silver Lake
Project: Well Sealing
Project Bid Amount: \$1,495.00
Cost Share Requested: \$ 235.00

Currently only \$235.00 is available for State Cost Share. Tietje wanted his well sealed and did not want to wait until September when additional funds could possibly be available.

A motion was made by Meschke to encumber \$235.00 for CS #5-19, second by Beckman. Motion carried unanimously.

Completed Projects

CS #3-19 Fred Henning
Township: Westford
Project: Well Sealing
Project Bid Amount: \$990.00
Cost Share Requested: \$495.00
Eligible Project Cost: \$990.00
Cost Share Due: \$495.00

A motion was made by Ask to approve payment of \$495.00 for CS #3-19, second by Schmidt. Motion carried unanimously.

Capacity – Clean Water Funds

New Projects

CF #4-19 Butler Farm Inc.
Township: Nashville
Project: 3 year 80 Acres Tillage Management
Project Bid Amount: \$2,400.00
Cost Share Requested: \$2,400.00

A motion was made by Schimdt to encumber \$2,400.00 for CF #4-19, second by Meschke. Motion carried unanimously.

CF #5-19 Butler Farm Inc.
Township: Nashville
Project: 3 year multi species Cover Crops
Project Bid Amount: \$14,700.00
Cost Share Requested: \$14,700.00

A motion was made by Schmidt to encumber \$14,700.00 for CF #5-19, second by Ask. Motion carried unanimously.

Well Sealing – Clean Water Funds

New Projects

CWF #1-19 Well Steve Weber
Township: Manyaska
Project: Well Sealing
Project Bid Amount: \$865.00

Cost Share Requested: \$432.00

A motion was made by Meschke to encumber \$432.00 for CWF #1-19-Well, second by Beckman.
Motion carried unanimously.

Buffer Cost Share

Cancellation

BCS #8-18 Tom Maday
Township: Center Creek
Project: Buffer
Project Bid Amount: \$225.00
Cost Share Requested: \$225.00
Return to BWSR: \$225.00

A motion was made by Ask to cancel BCS #8-18 and return \$225.00 to BWSR, second by Beckman.
Motion carried unanimously.

Completed Projects

BCS #10-18 Tom Anderson
Township: Fox Lake
Project: Buffer
Project Bid Amount: \$300.00
Cost Share Requested: \$300.00
Eligible Project Cost: \$300.00
Cost Share Due: \$300.00

A motion was made by Meschke to approve payment of \$300.00 for BCS #10-18, second by Beckman.
Motion carried unanimously.

BCS #14-18 Phyllis Krueger
Township: Waverly
Project: Buffer
Project Bid Amount: \$300.00
Cost Share Requested: \$300.00
Eligible Project Cost: \$300.00
Cost Share Due: \$300.00

A motion was made by Ask to approve payment of \$300.00 for BCS #14-18, second by Schmidt. Motion carried unanimously.

Grant Programs

DRAP FY14

Funding for Flood projects from 2014 wraps up this year. All projects are high priority to get finished before December 31, 2019.

Conservation Planner

A semi-annual report for the Watershed Conservation Planner position is due first part of July. So far to date the amount spent is approximately \$58,000.00. After some changes and a final review, Cowing will sign the report.

A motion was made by Meschke to approve the semi-annual report, second by Beckman. Motion carried unanimously.

Old Business

2020 Budget

Brenke will bring the proposed budget to the County. Discussion on supporting a proposed increase in the County Allocation, only if the State will match the increase. An increase in funds would go towards conservation projects, particularly cover crops.

New Business

John Deere Gator Repair

A quote for \$500.00 was received from Irv Johnson to fix the 4 wheel drive on the Gator.

A motion was made by Ask to repair the Gator, second by Beckman. Motion carried unanimously.

New Vicon Seeder Motor

The current motor on the Vicon seeder is getting wore out. Johanson is looking for quotes to replace the existing motor.

A motion was made by Meschke to approve getting a new motor if quotes are reasonable, second by Ask. Motion carried unanimously.

MN DNR Well Observation Contract

The DNR has groundwater observation wells located throughout Martin County. There are thirteen wells to monitor once every three months. The total obligation of the State for all compensation and reimbursements under this contract will not exceed \$1,800.00

A motion was made by Beckman to approve the Well Observation Contract, second by Schmidt. Motion carried unanimously.

County Ditch No. 24 Petition

A petition is being filed to have a portion of County Ditch No. 24 abandon, and part of the tile rerouted on the outside of the CREP Easement.

A motion was made by Meschke to support a petition for a reroute and abandonment of a portion of County Ditch No. 24 on a CREP Easement, second by Beckman. Motion carried unanimously.

Reports

Special Meetings

Area 6

The next Area 6 meeting will be held on July 16 in New Ulm.

Martin County Conservation Alliance

A Martin County Conservation Alliance meeting will be held on July 30.

One Watershed One Plan

The next meeting will be Wednesday June 19 in St. James.

County Commissioner Report – Flohrs

The Interns currently working at Martin SWCD are funded jointly through MN Valley Action Council and Martin County.

The County did not receive any bonding funds, the Justice Center will have to wait.

The County is in the process of hiring a new HR person and an Auditor has been hired.

District Conservationist Report – Norland

See handout and News Release for cover crops on fallow fields.

The new State Conservationist, Troy Daniels, visited Martin County.

District Manager Report

See handout and quarterly staff reports.

Water Plan Advisory Committee – Beckman

No meeting is scheduled.

SCTSA – Schmidt

No meeting.

GBERBA – Ask

June 14 is the next Executive meeting and June 26 is the next Technical meeting.

Adjourn

A motion was made by Schmidt to adjourn the meeting, second by Ask. Motion carried unanimously.

Meeting was adjourned at 10:15am.

Respectfully submitted,

July 11, 2019 Date Approved Austin Benes Secretary-Treasurer

Martin Soil & Water Conservation District
Treasurer's Financial Report
6/30/2019

A. Balance on Hand May 31, 2019	\$	524,159.79
Total Receipts ending 6/30/19	\$	52,919.75
Less Total Expenditures ending 6/30/19	\$	(52,921.34)
	\$	524,158.20

B. Accounts Payable

Martin County Recorder - CREP		4.00
Hy-Vee		104.19
Hannah Neusch - Expense reimbursement		128.68
Dustin Benes - Expense reimbursement		7.51
MN Counties Intergovernmental Trust - Insurance		225.00
Frontier Telephone		285.91
Fleet & Farm - Field supplies		105.95
Fairmont Photo Press - Outreach materials		497.65
Octane Power Sports - Seeder repair		129.94
Verizon Wireless		40.78
Fairmont Ford - Oil changes		54.01
River Bend - Office supplies		68.00
Buckey's Sales & Service		522.00
Crow Wing SWCD - LCCMR		9,286.12
MVTL Laboratories - Water samples		291.50
Irv Johnxon - Gator repair		531.67
Martin Co Hwy Dept - Fuel		550.80
	\$	12,833.71

C. Accounts Receivable

		-
	\$	-

Bills paid as of 6/30/19

#11256	Arthur Andrews Properties, LLC	2,962.53
#11257	Greg Johanson - net wages	1,694.01
#11258	Rich Perrine - net wages	1,596.27
#11259	Dustin Benes - net wages	1,254.53
#11260	Jesse Walters - net wages	1,258.97
#11261	Hannah C. Neusch - net wages	1,167.53
#11262	Ashley A. Brenke - net wages	1,617.48
ACH	Further - Health Savings Account	1,000.00
#11263	U.S. Postal Service	165.00
#11264	Dustin J. Benes - Expense reimbursement	132.24

#11265	Jesse C. Walters - Expense reimbursement	26.26
#11266	Hannah Neusch - Expense reimbursement	13.42
#11267	Frontier Telephone	269.60
ACH	U.S. Treasurer	4,988.32
ACH	Minnesota Revenue	804.00
#11268	Frundt Lundquist & Gustafson LTD - CREP	419.50
#11269	Verizon Wireless	124.44
#11270	NCPERS - Life insurance	32.00
#11271	MN PEIP - Health insurance	3,404.24
#11272	Linda Meschke - Tractor rental	500.00
#11273	Wildlife Forever - AIS ads	6,530.00
#11274	Fairmont Ford - Vehicle maintenance	74.45
#11275	River Bend Business Products - Office supplies	312.03
#11276	Fairmont Photo Press - Outreach materials	241.75
#11277	City of Lakes Media - Radio ads	1,355.00
#11278	Schumachers Nursery - Trees	205.87
#11279	Marco - Copier	28.35
#11280	Shooting Star Native Seeds	4,766.35
#11281	Fleet & Farm Supply	231.09
#11282	Minnesota Valley Testing Labs - Water testing	510.00
#11283	Martin Co Hwy Dept - Fuel	462.02
#11284	BFG Supply - LCCMR Grant plant growing materials	1,749.28
#11285	Greg Johanson - net wages	1,694.01
#11286	Rich Perrine - net wages	1,596.27
#11287	Dustin Benes - net wages	1,254.53
#11288	Jesse Walters - net wages	1,258.97
#11289	Hannah C. Neusch - net wages	1,167.53
#11290	Ashley A. Brenke - net wages	1,617.48
ACH	PERA	1,670.51
ACH	PERA	1,670.51
#11291	Fred Henning - State Cost Share	495.00
#11292	Tom Anderson - Buffer Cost Share	300.00
#11293	Phyllis Krueger - Buffer Cost Share	300.00
		<u>\$ 52,921.34</u>

Receipts as of 6/30/19

BWSR - CREP Expenses	3,093.25
Fox Lake Conservation League - Spraying	1,760.00
University of Minnesota - Wetland sampling	2,000.00
Trees	118.68
Faribault SWCD - Blue Earth Watershed Civic Engagement	5,900.17
Martin County AIS Implementation	39,400.86
Drill Rental	214.00

GBERBA - Financial Coordinator
State Bank of Fairmont - checking account interest

	282.00
	<u>150.79</u>
\$	<u><u>52,919.75</u></u>

Treasurer's Monthly Report
Program Summary
6/30/2019

Fund Account	Cash Balance 5/31/2019	Receipts	Disbursements	Cash Balance 6/30/2019
District Funds	\$ 19,144.86	\$ 26,349.39 j.e. 150.00 j.e. 123.75	\$ 35,271.26	\$ 10,496.74
County Funds	(11,360.49)	23,707.11	12,346.62	-
BWSR Service Grant	10,908.00	-	2,000.00	8,908.00
BWSR - Farm Bill/CREP Grant	(3,986.00)	-	-	(3,986.00)
BWSR - Capacity Services T & A	189,732.46	-	26.26	189,706.20
BWSR - Blue Earth WCPI T & A	122,227.17	-	13.42	122,213.75
BWSR - CREP/RIM Grant	(12,694.75)	2,863.25	419.50	(10,251.00)
BWSR State Cost Share FY18 T & A	5,692.50	-	-	5,692.50
BWSR State Cost Share FY19 T & A	17,945.00	-	495.00 j.e. 123.75	17,326.25
BWSR - CWMA FY 16 T & A	(2,180.79)	-	-	(2,180.79)
BWSR - Flood T & A	92,219.15	-	-	92,219.15
BWSR - Buffer Funds T & A	55,341.18	-	-	55,341.18
LCCMR	(84,422.25)	-	1,749.28	(86,171.53)
BWSR - Buffer Cost Share T & A	1,593.75	-	600.00 j.e. 150.00	843.75
BWSR - Well Sealing Grant T & A	5,000.00	-	-	5,000.00
BWSR - Dutch Creek Grant T & A	119,000.00	-	-	119,000.00
Totals	\$ 524,159.79	\$ 52,919.75	\$ 52,921.34	\$ 524,158.20

Use of Cash	5/31/2019	6/30/2019
Checking Account	<u>373,557.41</u>	<u>373,555.82</u>
Profinium L.I.S.A. Account	150,602.39	150,602.39
	<u>\$ 524,159.80</u>	<u>\$ 524,158.21</u>