



MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS

*Minutes of the April 11, 2019 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota*

Meeting called to order by Meschke at 9:40 am

The Pledge of Allegiance

Members present: Linda Meschke – Vice Chair, Judy Beckman – member, and Tyler Ask – member

Absent: Larry Cowing – Chair and Clair Schmidt – member

Others present: Ashley Brenke – District Manager, Greg Johanson – Farm Bill Technician, and Dustin Benes – Technician

Changes or Additions to Agenda

Old Business

Tractor Contract

A motion was made by Beckman to approve the additions to the agenda, second by Ask. Motion carried unanimously.

Secretary's Report

A motion was made by Beckman to approve the March 14, 2019 Secretary's Report, second by Ask. Motion carried unanimously.

Treasurer's Report

A motion was made by Ask to approve the Treasurer's Report, second by Beckman. Motion carried unanimously.

Bills to Pay

No additional bills.

Cost-Share Programs

State Cost-Share

New Projects

CS #1-19 Lea Ann Bishop
Township: Elm Creek 28
Project: Grassed Waterway
Project Bid Amount: \$17,048.24
Cost Share Requested: \$12,786.00

A motion was made by Beckman to encumber \$12,786.00 for CS #1-19, second by Ask. Motion carried unanimously.

CS #2-19 Rodney Haeckel
Township: Rolling Green
Project: Well Sealing
Project Bid Amount: \$750.00
Cost Share Requested: \$375.00

A motion was made by Ask to encumber \$375.00 for CS #2-19, second by Beckman. Motion carried unanimously.

Capacity – Clean Water Funds

New Project

CF #3-19 Larry Cowing
Township: Center Creek
Project: Tillage Management
Project Bid Amount: \$2,400.00
Cost Share Requested: \$2,400.00

A motion was made by Beckman to encumber \$2,400.00 for CF #3-19, second by Ask. Motion carried unanimously.

GBERBA 319 TMDL Implementation

New Projects

46-04 Larry Cowing
Township: Center Creek
Project: Cover Crop
Project Bid Amount: \$3,750.00
Cost Share Requested: \$1,875.00

A motion was made by Ask to encumber \$1,875.00 for 46-04, second by Beckman. Motion carried unanimously.

46-05 Andrew Krusemark
Township: Galena
Project: Cover Crop
Project Bid Amount: \$4,000.00
Cost Share Requested: \$2,000.00

A motion was made Beckman to encumber \$2,000.00 for 46-05, second by Ask. Motion carried unanimously.

Grant Programs

No grant programs to report on.

Old Business

Rich Perrine Retirement

Perrine's retirement date is set for May 10, 2019, sick and vacation time will be paid out. Open house on May 10 during the afternoon for a couple hours with cake and refreshments.

A motion was made by Ask to accept Rich's letter of resignation and approve up to \$150 for plaque, gift and open house, second by Beckman. Motion carried unanimously.

Spraying Equipment

After Perrine retires, no one else in the office will be licensed for chemical spraying. The District won't be using the spraying equipment anymore that was originally donated by Fox Lake Conservation League. Discussion on if we should donate it back.

A motion was made by Beckman to approve donating the ATV and spray equipment back to FLCL, second by Ask. Motion carried unanimously.

Tractor Contract

Meschke is allowing us to rent her tractor for tree planting. A contract for the tractor rental has been developed, hourly rate following Iowa Custom Rates specifications of \$7.80 an hour, with a minimum of \$500.00. Meschke will allow the use of the tractor from April 29 through June 1, 2019.

A motion was made by Ask to approve the contract, second by Beckman. Meschke abstained. Motion carried unanimously.

New Business

Clean Water Fund Grant Policy

Review and discussion about the Clean Water Fund Grant Policy. Anticipate receiving a 319 grant this fall to cover 100% of the projects when combined with Clean Water Fund.

A motion was made by Beckman to approve Clean Water Fund Grant Policy, second by Ask. Motion carried unanimously.

MASWCD Call for Resolutions

Any resolution needs to be introduced in May meeting so it can be presented to Area VI/MASWCD in June. Discussion on a resolution about the relationship between NRCS, USDA, and SWCD.

Water Storage Support Resolutions

A resolution has been drafted about the importance of water storage on the landscape.

A motion was made by Beckman to support the Water Storage resolution, second by Ask. Motion carried unanimously.

Area VI meeting – April 22

Registration for six, staff and supervisors. Meeting is being held in New Ulm at the Legion.

SWCD Managers Meeting

Brenke would like to attend a two day managers meeting, with one night stay and expenses.

A motion was made by Beckman to approve paying lodging and expenses for the Managers meeting, second by Ask. Motion carried unanimously.

Regional WCA Training

BWSR has switched to regional trainings. This one is held at the Oak Savanna Learning center in the Sherburne National Wildlife Refuge on May 21-22. Benes would like to attend one day of training on May 21, cost is \$25.00 a day.

A motion was made by Ask to approve Benes attending training, second by Beckman. Motion carried unanimously.

Reports

Special Meetings

Blue Earth River Watershed Elected Officials meeting – Beckman

The Blue Earth River Watershed Elected Officials meeting was held in Fairmont on May 28 with about 35 attendees.

District Conservationist Report – Norland (by phone)

Annual Memorandum of Understanding, Civil Rights, and Equal Opportunity discussion with partners.
See handout.

District Manager Report – Brenke

See Handout.

Water Plan Advisory Committee – Beckman

Last meeting was May 19. Paul Sweeney talked about conservation drainage, and saturated buffers vs. woodchip bioreactors.

SCTSA

No meeting.

GBERBA – Ask

GBERBA has funds for alternative intakes on drainage systems. The next GBERBA executive meeting will be held on April 12, and the next Technical meeting will be April 24.

Adjourn

A motion was made by Ask to adjourn the meeting, second by Beckman. Motion carried unanimously.

Meeting was adjourned at 11:10 am.

Respectfully submitted,

May 9, 2019 Date Approved Austin Beules Secretary-Treasurer

Martin Soil & Water Conservation District
Treasurer's Financial Report
4/30/2019

A. Balance on Hand March 31, 2019	\$	419,942.55
Total Receipts ending 4/30/19	\$	137,095.95
Less Total Expenditures ending 4/30/19	\$	(57,334.33)
	<u>\$</u>	<u>499,704.17</u>

B. Accounts Payable

Crow Wing SWCD - LCCMR		906.15
River Bend Business Products		80.91
Hannah Neusch - Expense Reimbursement		104.69
Martin County Recorder - Easements		230.00
Frontier Telephone		286.58
Fleet & Farm - Field supplies		17.16
Fairmont Photo Press - Outreach materials		49.15
Verizon Wireless		98.42
Irving Johnson - Seeder repair		100.00
Gempler's - Spraying equipment		169.62
MVTL Laboratories - Water samples		226.70
Schumacher's Nursery - Trees		6,189.45
Martin Co Hwy Dept - Fuel		330.36
	<u>\$</u>	<u>8,789.19</u>

C. Accounts Receivable

Lloyd Olson		240.00
	<u>\$</u>	<u>240.00</u>

Bills paid as of 4/30/19

#11181	NCPERS - life insurance	32.00
#11182	Arthur Andrews Properties, LLC	2,962.53
#11183	Greg Johanson - net wages	1,694.01
#11184	Rich Perrine - net wages	1,596.27
#11185	Dustin Benes - net wages	1,254.53
#11186	Jesse Walters - net wages	1,258.97
#11187	Hannah C. Neusch - net wages	1,167.53
#11188	Ashley A. Brenke - net wages	1,617.48
ACH	PERA	1,660.51
#11189	Wetland Professionals Association	60.00
#11190	Gerhardt's Catering - Blue Earth Watershed event	996.37
#11191	Frontier Telephone	287.16
ACH	Further - Health Savings Account	1,000.00

#11192	Hannah Neusch - expense reimbursement	32.19
#11193	Dustin J. Benes - expense reimbursement	30.00
#11194	Knights of Columbus - Blue Earth Watershed event	230.00
#11195	Tech Sales - water sampling equipment	404.00
#11196	Greg Johanson - net wages	1,694.01
#11197	Rich Perrine - net wages	1,596.27
#11198	Dustin Benes - net wages	1,254.53
#11199	Jesse Walters - net wages	1,258.97
#11200	Hannah C. Neusch - net wages	1,167.53
#11201	Ashley A. Brenke - net wages	1,617.48
ACH	MN Revenue	804.00
ACH	U.S. Treasurer	4,988.32
#11202	MN PEIP - health insurance	3,404.24
#11203	North Central Reforestation - trees	356.40
#11204	Martin County Recorder - easements	241.00
#11205	Minnesota State Auditor	112.00
#11206	Fruendt Lundquist & Gustafson LTD - CREP	850.00
#11207	Fleet & Farm Supply	8.58
#11208	Truman Tribune - subscription	40.00
#11209	South Central Technical Service Area - dues	3,319.00
#11210	Area VI MASWCD - dues	400.00
#11211	Martin Co Hwy Dept - fuel	218.37
#11212	River Bend Business Products	4,559.52
#11213	Area VI MASWCD	96.00
#11214	Judy Beckman - supervisor compensation	516.21
#11215	Linda Meschke - supervisor compensation	191.78
#11216	Tyler Ask - supervisor compensation	606.57
#11217	Clair Schmidt Jr. - supervisor compensation	186.72
#11218	Larry Cowing - supervisor compensation	407.50
ACH	PERA	162.50
ACH	PERA	1,660.51
ACH	MN UI Tax	142.00
ACH	Intuit - checks	237.27
#11219	Greg Johanson - net wages	1,810.92
#11220	Rich Perrine - net wages	1,604.27
#11221	Dustin Benes - net wages	1,372.43
#11222	Jesse Walters - net wages	1,258.97
#11223	Hannah C. Neusch - net wages	1,289.43
#11224	Ashley A. Brenke - net wages	1,617.48
		<u>\$ 57,334.33</u>

Receipts as of 4/30/19

BWSR - Well sealing grant 50%	5,000.00
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BWSR - Dutch Creek grant 50%	119,000.00
BWSR - Easement implementation	10,600.00
Lease payment	2,102.64
Watonwan County - 1W1P outreach	34.50
Trees	223.18
State Bank of Fairmont - checking account interest	135.63
	<u>\$ 137,095.95</u>

Treasurer's Monthly Report
Program Summary
4/30/2019

Fund Account	Cash Balance 3/31/2019	Receipts	Disbursements	Cash Balance 4/30/2019
District Funds	\$ 42,575.32	\$ 13,095.95 j.e. 11,539.00 j.e. 18,915.00 j.e. 150.75	\$ 44,910.62	\$ 10,760.65
County Funds	(19,860.49)	-	-	(19,860.49)
BWSR Service Grant	16,908.00	-	3,000.00	13,908.00
BWSR - Farm Bill Specialist Grant	(5,500.00)	-	5,000.00	(10,500.00)
BWSR - Capacity Services T & A	194,123.98	-	4,391.52	189,732.46
BWSR - Blue Earth WCPI T & A	122,308.51	-	32.19	122,276.32
BWSR - CREP/RIM Grant	(12,464.75)	-	-	(12,464.75)
BWSR State Cost Share FY18 T & A	5,692.50	-	-	5,692.50
BWSR State Cost Share FY19 T & A	17,945.00	-	-	17,945.00
BWSR - CWMA FY 16 T & A	(7,500.00)	-	-	(7,500.00)
BWSR - Flood T & A	92,219.15	-	-	92,219.15
BWSR - Buffer Funds T & A	55,341.18	-	-	55,341.18
LCCMR	(83,439.60)	-	-	(83,439.60)
BWSR - Buffer Cost Share T & A	1,593.75	-	-	1,593.75
BWSR - Well Sealing Grant T & A	-	5,000.00	-	5,000.00
BWSR - Dutch Creek Grant T & A	-	119,000.00	-	119,000.00
Totals	\$ 419,942.55	\$ 137,095.95	\$ 57,334.33	\$ 499,704.17

Use of Cash	3/31/2019	4/30/2019
Checking Account	<u>269,340.17</u>	<u>349,101.79</u>
Profinium L.I.S.A. Account	<u>150,602.39</u>	<u>150,602.39</u>
	<u>\$ 419,942.56</u>	<u>\$ 499,704.18</u>