



**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

*Minutes of the October 11, 2018 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota*

Meeting called to order by Cowing at 9:00 am

The Pledge of Allegiance

Members present: Larry Cowing – Vice Chair, Linda Meschke – member, Clair Schmidt – member, and Tyler Ask – member.

Absent: Judy Beckman – President.

Others present: Greg Johanson – Farm Bill Technician, Steve Flohrs – County Commissioner Liaison, Ashley Brenke – District Manager, Betsy Norland – District Conservationist, and Dustin Benes – Technician.

Changes or Additions to Agenda

New Business

Health Insurance

GBERBA Financial Coordinator

A motion was made by Schmidt to approve the additions to the agenda, second by Meschke. Motion carried unanimously.

Secretary's Report

A motion was made by Meschke to approve the September 13, 2018 Secretary's Report, second by Ask. Motion carried unanimously.

Treasurer's Report

A motion was made by Schmidt to approve the Treasurer's Report, second by Meschke. Motion carried unanimously.

Bills to Pay – No additional bills

Cost-Share Programs

State Cost-Share

Completed Projects

CS #27-16 Kathryn Hanna
Township: Rutland

Project: Well Sealing
Project Bid Amount: \$972.50
Cost Share Requested: \$486.00
Eligible Project Cost: \$972.50
Cost Share Due: \$486.00

A motion was made by Meschke to approve payment of \$486.00 for CS #27-16, second by Ask. Motion carried unanimously.

CS #10-18 Jake Fretty
Township: Pleasant Prairie
Project: Well Sealing
Project Bid Amount: \$972.50
Cost Share Requested: \$486.00
Eligible Project Cost: \$972.50
Cost Share Due: \$486.00

A motion was made by Ask to approve payment of \$486.00 for CS #10-18, second by Schmidt. Motion carried unanimously.

New Projects

CS #17-18 John Hilgendorf 1
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$625.00
Cost Share Requested: \$312.00

A motion was made by Meschke to encumber \$312.00 for CS #17-18, second by Ask. Motion carried unanimously.

CS #18-18 John Hilgendorf 2
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$625.00
Cost Share Requested: \$312.00

A motion was made by Ask to encumber \$312.00 for CS #18-18, second by Meschke. Motion carried unanimously.

CS #19-18 Jake Fretty 2
Township: Fairmont
Project: Well Sealing
Project Bid Amount: \$3,922.00
Cost Share Requested: \$1,000.00

A motion was made by Schmidt to encumber \$1,000.00 for CS #19-18, second by Ask. Motion carried unanimously.

Capacity – Clean Water Funds

Completed Projects

CF #2-18 Ryan Hagedorn
Township: Center Creek
Project: 75 Ac. 3 years Cover Crops
Project Bid Amount: \$10,224.00
Cost Share Requested: \$10,224.00

Eligible Project Cost: \$10,224.00

Cost Share Due: \$10,224.00

A motion was made by Schmidt to approve payment of \$10,224.00 for CF #2-18, second by Meschke. Motion carried unanimously.

CF #3-18 Harvey Hagedorn

Township: Center Creek

Project: 80 Ac. 3 years Cover Crops

Project Bid Amount: \$11,520.00

Cost Share Requested: \$11,520.00

Eligible Project Cost: \$11,520.00

Cost Share Due: \$11,520.00

A motion was made by Ask to approve payment of \$11,520.00 for CF #3-18, second by Schmidt. Motion carried unanimously.

DRAP – 2014 Flood

New Project

DRAP #4-16 Hoovel Properties

Township: Elm Creek

Project: Waterway

Project Bid Amount: \$34,000.00

Cost Share Requested: \$17,000.00

A motion was made by Meschke to encumber \$17,000.00 for DRAP #4-16, second by Schmidt. Motion carried unanimously.

Grant Programs

DRAP Funds extension

BWSR has agreed to an extension of the DRAP (Flood) funds until December 31, 2019.

A motion was made by Schmidt to approve the extension of the DRAP funds, second by Ask. Motion carried unanimously.

Old Business

Area 6 meeting

Catering quotes were reviewed, it was decided to accept Nancy Jo's Catering.

Personnel Policy

Cottonwood County is reviewing and updating their personnel policy. We can review and adopt their policy when finalized.

Office Lease

An update was given on the Arthur Andrews building improvement project.

Watershed Conservation Planner

The personnel committee has hired Hannah Neusch. She starts October 15.

New Business

Health Insurance

Review of health insurance rates and benefits.

A motion was made by Ask to switch to PEIP, second by Meschke. Motion carried unanimously.

GBERBA Financial Coordinator

An update was given about the GBERBA Financial Coordinator position.

A motion was made by Meschke to approve a contract extension until December 31, 2018, second by Schmidt. Motion carried unanimously.

Strategic Plan Review

A review of the strategic plan will be during the December meeting.

Wetland Conservation Act (WCA) Point of Contact

A review and update of the WCA point of contact for Martin SWCD. Benes and Perrine will be the point of contact.

A motion was made by Meschke for Benes to assist with WCA duties, second by Ask. Motion carried unanimously.

MASWCD Convention

The MASWCD Convention will be held on December 9-11, 2018 at the Double Tree in Bloomington MN.

MASWCD Resolutions

Resolution packets were handed out to all Supervisors. Each Supervisor needs to turn in his or her ballot by October 25.

Reports

Special Meetings

Nobel Conference – Meschke

The Nobel Conference was held, topic was Soil Health, Beckman attended. Next year the topic is Climate Change.

County Commissioner Report – Flohrs

This year's levy was set at 2.8%. Still working on JD 350 and drainage systems in the northeast part of the county with Faribault and Blue Earth Counties.

District Conservationist Report – Norland

See handout.

District Manager Report – Brenke

See handout.

Water Plan Advisory Committee – Benes

Summary of the Water Plan meeting held on September 27.

Water Plan/WCA Report – Benes

Update was given.

SCTSA – Ask

Summary of the meeting was given.

GBERBA – Ask

Summary of the meeting was given.

Adjourn

A motion was made by Ask to adjourn the meeting, second by Schmidt. Motion carried unanimously.

Meeting was adjourned at 10:14 am.

Respectfully submitted,

_____ Date Approved _____ Secretary-Treasurer