



MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS

*Minutes of the November 10, 2016 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota*

Meeting called to order by Ask at 9:00 am
The Pledge of Allegiance

Members present: Tyler Ask – Chair, Clair Schmidt Jr. – Vice Chair, Linda Meschke – Member, Judy Beckman – Member, Darwin Roberts – Member

Absent: None

Others present: Ashley Brenke – District Manager, Jesse Walters – Outreach Coordinator, Dustin Benes – District Technician

Changes or Additions to Agenda

Old Business

New Business Quote to repair water sampling equipment
Set date for breakfast with County Commissioners

A motion was made by Roberts to approve the additions to agenda, second by Beckman. Motion carried unanimously.

Secretary's Report

A motion was made by Meschke to approve the October 13, 2016 Secretary's Report, second by Schmidt. Motion carried unanimously.

Treasurer's Report

A motion was made by Schmidt to approve the October 13, 2016 Treasurer's Report, second by Beckman. Motion carried unanimously.

Bills to Pay

We are the fiscal agent for Clear Lake Association. A motion was made by Beckman to accept payment of \$200.00 from Fox Lake Conservation League and to approve payment of \$200.00 to Clear Lake Preservation Association, second by Meschke. Motion carried unanimously.

Programs
Cost-Share Programs

Certainty

Completed Projects

46-10 4-M Farms
Project: CRP
Township: Rutland
Project Bid Amount: \$11,325.00
Cost Share Requested: \$11,325.00
Eligible Project Cost: \$11,325.00
Cost-Share Due: \$11,325.00

A motion was made by Meschke to approve payment of \$11,325.00 for 46-10, second by Schmidt.
Motion carried unanimously.

46-12 Darwin Roberts
Project: Tile Intakes
Township: Center Creek
Project Bid Amount: \$2,000.00
Cost-Share Requested: \$2,000.00
Eligible Project Cost: \$2,071.00
Cost-Share Due: \$2,000.00

A motion was made by Meschke to approve payment of \$2,000.00 for 46-12, second by Beckman.
Roberts abstained. Motion carried.

Amendment

46-02 Faber Brothers North Shore
Project: Streambank Restoration
Township: Elm Creek
Project Bid Amount: \$15,343.00
Cost-Share Requested: \$5,000.00
Amendment Time: 12/31/2016

A motion was made by Roberts to approve a 12/31/2016 time amendment for 46-02, second by Schmidt.
Motion carried unanimously.

46-05 Tom Maday
Project: Streambank Restoration
Township: Center Creek
Cost Share Requested: \$5,000.00
Amendment: Time 12/31/16

46-07 Tom Maday
Project: Streambank Restoration
Township: Center Creek
Cost Share Requested: \$5,000.00
Amendment: Time 12/31/16

A motion was made by Meschke to approve the 12/31/2016 Time Amendment for 46-05 and 46-07,
second by Roberts. Motion carried unanimously.

State Cost Share

Completed Projects

CS #23-14x Barb Detloff
Project: Well Sealing
Township: Westford
Project Bid Amount: \$1,225.00
Cost-Share requested: \$612.00
Eligible Project Cost: \$1,225.00
Cost-Share Due: \$612.00

A motion was made by Roberts to approve payment of \$612.00 for CS #23-14x, second by Meschke.
Motion carried unanimously.

CS #1-15 Darwin Anthony
Project: Critical Area Planting
Township: Galena
Project Bid Amount: \$2,500.00
Cost Share Requested: \$1,875.00
Eligible Project Cost: \$720.00
Cost-Share Due: \$540.00
Return to BWSR: \$1,335.00

A motion was made by Roberts to approve payment of \$540.00 for CS #1-15, second by Beckman.
Motion carried unanimously.

CS #5-15 LB Pork
Project: Well Sealing
Township: Center Creek
Project Bid Amount: \$747.50
Cost-Share Requested: \$373.00
Eligible Project Cost: \$747.50
Cost-Share Due: \$373.00

A motion was made by Beckman to approve payment of \$373.00 for CS #5-15, second by Roberts.
Motion carried unanimously.

New Project

CS #7-17 Marlyn Walterman
Project: Well Sealing
Township: Fairmont
Project Bid Amount: \$860.00
Cost-Share Requested: \$430.00

A motion was made by Schmidt to encumber \$430.00 for CS #7-17, second by Beckman. Motion carried unanimously.

CS #8-17 Arlen Bock
Project: Well Sealing
Township: Waverly
Project Bid Amount: \$1,672.50
Cost-Share Requested: \$836.00

A motion was made by Meschke to encumber \$836.00 for CS #8-17, second by Roberts. Motion carried unanimously.

Clean Water Fund

Cancellation

CWF #6-13 Robert Adams
Project: Streambank
Township: Nashville
Project Bid Amount: \$11,351.00
Cost-Share Requested: \$8,513.00

A motion was made by Roberts to cancel CWF #6-13, second by Meschke. Motion carried unanimously.

CWF #4-14-Well Sahra Vega
Project: Well Sealing
Township: Center Creek
Project Bid Amount: \$2,070.00
Cost-Share Requested: \$1,000.00

A motion was made by Roberts to cancel CWF #4-14-Well, second by Meschke. Motion carried unanimously.

Completed Projects

CWF #3-14-Well Randy Morgan
Project: Well Sealing
Township: Cedar
Project Bid Amount: \$1,050.00
Cost-Share Requested: \$525.00
Eligible Project Cost: \$1,050.00
Cost-Share Due: \$525.00

A motion was made by Meschke to approve payment of \$525.00 for CWF #3-14-Well, second by Schmidt. Motion carried unanimously.

CWF #8-14-Well Bruce Krahmer
Township: Galena
Project: Well Sealing
Project Bid Amount: \$1,175.50
Cost-Share Requested: \$587.00
Eligible Project Cost: \$1,175.50
Cost-Share Due: \$587.00

A motion was made by Beckman to approve payment of \$587.00 for CWF #8-14-Well, second by Roberts. Motion carried unanimously.

CWF #9-14-Well Bruce Krahmer
Project: Well Sealing
Township: Galena
Project Bid Amount: \$905.50
Cost-Share Requested: \$452.00
Eligible Project Cost: \$905.50
Cost-Share Due: \$452.00

A motion was made by Roberts to approve payment of \$452.00 for CWF #9-14-Well, second by Meschke. Motion carried unanimously.

Amendment

CWF #5-13 Tom Maday
Project: Streambank

Township: Center Creek
Project Bid Amount: \$16,250.00
Cost-Share Requested: \$7,835.00
Time Amendment: 12/31/2016

A motion was made by Roberts to approve a 12/31/2016 time amendment for CWF #5-13, second by Meschke. Motion carried unanimously.

Grant Programs

Grant Extensions

Clean Water Fund (CWF) 2014 Surface Water Treatment Grant extension until 12/31/2017. A motion was made by Roberts to approve the time extension of 12/31/2017 for CWF FY14, second by Beckman. Motion carried unanimously.

2014 Cooperative Weed Management Grant extension until 12/31/2017. A motion was made by Meschke to approve the time extension of 12/31/2017 for 2014 Cooperative Weed Management Grant, second by Schmidt. Motion carried unanimously.

CWF 2013 Streambank Restoration Grant extension until 12/31/2017. A motion was made by Meschke to approve time extension until 12/31/2017, second by Beckman. Roberts abstained. Motion carried.

Contracts will need time amendments at December 2016 meeting.

Contract has been finalized with Department of Agriculture for \$6,399.00 to assist with sampling at Roberts' site. A motion was made by Meschke to approve the contract with Department of Agriculture for \$6,399.00, second by Beckman. Roberts abstained. Motion carried unanimously.

Old Business

MASWCD Annual Convention

A motion was made by Beckman to approve payment for 2 staff to attend MASWCD Annual Convention, second by Meschke. Motion carried unanimously.

Buffer Initiative

Pam Flitter and Mike Forstner presented with Brenke at the County Commissioner meeting. Flitter is working on a Buffer Ordinance document. Walters is working on tracking compliance acres in BuffCAT.

Strategic Planning

Beckman reviewed our strategic plan. We are following the guidelines.

Walters gave an update for outreach and education. Benes gave an update.

Water Plan approved by County Commissioners, move forward for approval with BWSR.

Customer Service with partners discussed.

Strategic Plan is for five years, needs reviewed and updates yearly, review again in November 2017.

A motion was made by Meschke that we have reviewed the Strategic Plan, gave updates and recognized we are following our plan, second by Roberts. Motion carried unanimously.

New Business

Cell Phones

Discuss with LeAnn Buck, BWSR, and County. Discuss with SWCD staff about what needs are. Tabled.

Area VI Meeting

The next Area VI meeting will be held November 22 in Winnebago. 4 Supervisors and up to 3 staff will attend.

Health Insurance

Benefit package will be discussed by Personnel Committee with recommendations at the December 8, 2016 Meeting.

December Meeting Date

Meeting date will stay the same, December 8, 2016. If needed we will have a special meeting at a later date.

Equipment Repair

A motion was made by Meschke to approve payment of \$342.21 to Teledyne for maintenance on an ISCO water sampler, second by Beckman. Motion carried unanimously.

Breakfast with County Commissioners

Brenke will talk with Scott Higgins to schedule a date and place for breakfast, tentative December 20 with County Commissioners and SWCD Supervisors.

Reports

Special Meetings – Meschke

MN River Congress will be held at the Mankato Ballroom on November 17, 2016.

District Conservationist Report – Norland

Brenke passed out Norland's written report and discussed Client Gateway.

District Manager Report – Brenke

See handout.

Water Plan Advisory Committee – Beckman

Next meeting will be held December 15th at 1:00 p.m. on December 20, 2016.

Water Plan/WCA Report – Brenke

BWSR Southern Region Committee approved the County Water Plan. Next it goes to BWSR Board.

SCTSA – Schmidt

No meetings.

GBERBA – Roberts

Next Policy/Tech Meeting will be held November 18, 2016.

Adjourn

Motion by Roberts, second by Beckman to adjourn meeting. Motion carried unanimously.

Meeting was adjourned at 10:43 am.

Respectfully submitted,

_____ Date Approved _____ Secretary-Treasurer

District Manager Report
November 10, 2016

BWSR Academy

Dustin, Jesse, and I attended BWSR Academy at the end of October. As usual, this training was very beneficial for everyone. We attended classes regarding wetlands, grants administration, buffers, and water planning, as well as others.

Dutch Creek Monitoring

I met with MDH, MDA, and PCA staff to coordinate our Dutch Creek and Fairmont Chain of Lakes monitoring in 2017. MDA is working to get a contract for us to do monitoring in the Dutch Creek watershed and PCA will be monitoring the Fairmont Lakes.

CRP

Greg has been busy seeding CRP this fall. Dustin has been assisting him when time allows. A lot of the contracts are filter strips and pollinators. We have also been providing measurement services where necessary.

Blue Earth Watershed Restoration and Protection Strategies (WRAPS) Update

We are working on a contract with PCA to do monitoring in 2017 & 2018 and subcontract with Faribault County and potentially other counties. PCA is organizing an informational meeting on November 30 to go over the watershed approach if anyone is interested in attending.

One Watershed, One Plan

Two of the pilot watersheds for One Watershed, One Plan presented at the BWSR Southern Regional Meeting. Is this something the Board would like a presentation on?

Respectfully Submitted,
Ashley Brenke