



MINNESOTA SOIL and WATER CONSERVATION DISTRICTS

Minutes of the February 4, 2016 Board Meeting Martin Soil and Water Conservation District Fairmont, Minnesota

Meeting called to order by Ask, at 9:00 am
The Pledge of Allegiance

Members present: Tyler Ask – Chair, Clair Schmidt Jr – Vice Chair, Judy Beckman – Member,
Linda Meschke – Member

Absent: Darwin Roberts – Member

Others present: Ashley Brenke – District Manager, Dustin Benes – District Technician, Steve
Flohrs – County Commissioner, Reggie Liddell – NRCS, Ben Cottrell –
NRCS, Greg Johanson – Farm Bill Technician, Rich Perrine – Water
Plan/WCA Technician

Additions to Agenda

New Business: Area VI Meeting

Approve registration payment of \$95.00 for third person to attend Drainage and Wetlands
Conference in St. Cloud on February 11, 2016.

Secretary's Report

A motion was made by Meschke to approve the Secretary's Report with clarification on
Darwin's NACD registration costs under bills to pay, second by Beckman. Motion carried
unanimously.

Treasurer's Report

A motion was made by Schmidt to approve the Treasurer's Report, second by Beckman. Motion
carried unanimously.

Bills to Pay

A motion was made by Meschke to pay all usual and customary bills for the month of February,
second by Beckman. Motion carried unanimously.

Programs

Cost-Share Programs

State Cost-Share

Completed Projects

CS #2-16 Kathy Grunig Well Sealing in Westford Township

Project Bid Amount: \$800.00

Cost Share Requested: \$400.00

Eligible Project Cost: \$600.00

Cost Share Due: \$300.00

Slippage: \$100.00

A motion was made by Meschke to approve payment of \$300.00 for CS #2-16, second by Schmidt. Motion carried unanimously.

CS #3-16 Kathy Grunig Well Sealing in Westford Township

Project Bid Amount: \$1,600.00

Cost Share Requested: \$ 800.00

Eligible Project Cost: \$1,565.00

Cost Share Due: \$ 782.00

Slippage: \$ 18.00

A motion was made by Schmidt to approve payment of \$782.00 for CS #3-16, second by Beckman. Motion carried unanimously.

CS #11-16 Bob Crockett Well Sealing in Fairmont Township

Project Bid Amount: \$1,237.50

Cost Share Requested: \$ 618.00

Eligible Project Cost: \$1,170.00

Cost Share Due: \$ 585.00

Slippage: \$ 33.00

A motion was made by Meschke to approve payment of \$585.00 for CS #11-16, second by Beckman. Motion carried unanimously.

Cancellation

CS #21-13 Todd Steuber FSSB Shelterbelt in Fraser Township

Project Bid Amount: \$2,200.00

Cost Share Requested: \$1,650.00

Return to BWSR: \$1,650.00

A motion was made by Meschke to cancel contract CS #21-13, second by Schmidt. Motion carried unanimously.

Clean Water Fund

Amendment

CWF #4-13 Larry Bergemann Streambank in Fraser Township

Time Amendment: Extend to 12/31/16

A motion was made by Schmidt to approve time amendment for CWF #4-13, second by Beckman. Motion carried unanimously.

Grant Programs

Brenke discussed grant programs. Grants will be posted on website.

Final Financial Reports

Ashley went over and passed around the Final Financial Reports for 2015 Easement Delivery, 2015 Conservation Delivery, and 2012 Accelerated Implementation.

Old Business

2015 Year End

There are new requirements that Districts show PERA's net pension liability (GASB 68). This has slowed down BWSR's rollout of SWCD Financial Statement sheets.

Open House/Tree Days

The Annual Open House was held January 28-30 and was successful.

Buffers

Buffer reviews by District staff continue township by township.

The Governor recently announced that private ditches will not be mapped by the DNR.

New Business

Grant Policies

Percentage of Cost Share per project will be decided by each grant. Board will decide policy for each grant proposal.

2014 Audit

Audit is complete and has been approved by the State Auditor. Ashley will email out the audit for the Board's review.

Area VI Meeting

Tentative meeting is March 1 in Le Center. The agenda, time, and place are not finalized.

MASWCD Leadership Institute

March 1, 2016 is registration deadline.

Legislative Days

Legislative Days are March 21-22. Ashley and Greg are signed up.

AgBMP

A motion was made by Meschke to approve the 2016 AgBMP Work Plan, second by Schmidt. Motion carried unanimously.

Reports

Special Meetings

Schmidt attended Area VI Chairman meeting.

Meschke reported upcoming Water Summit registration filled up in 2 days.

Benes attended an AIS meeting in St. Peter on January 21.

Liddell will discuss MOU at the March SWCD Board meeting.

County Commissioner Report

Cedar Hanson bathroom project is almost finished.

Kinship and Mentoring Program will join as one.

Working on County Ditches.

New employee was hired for Extension & 4H, starting in a couple weeks.

Armor Radio Enhancement Booster was placed on City of Fairmont water tower.

District Conservationist Report

Ben attended RUSLE 2 training on January 28.

EQIP ranking will end February 12.

CRP and CSP interest continues.

CRP SAFE Program has almost maxed out acres in the State.

District Manager Report

See attached

Water Plan Advisory Committee

Beckman gave reminder of next Water Plan Advisory Meeting.

Water Plan/WCA Report

Perrine reported on Water Plan update and gave an update on 2015 WCA report.

SCTSA

TSA participating members are all on board, dues have not been finalized.

GBERBA

No new meetings to report.

Adjourn

A motion was made by Meschke to adjourn the meeting, second by Beckman. Motion carried unanimously.

Meeting was adjourned at 10:25 am.

Respectfully submitted,

_____ Date Approved _____ Secretary-Treasurer