



# MINNESOTA SOIL and WATER CONSERVATION DISTRICTS

## *Minutes of the October 12, 2017 Board Meeting Martin Soil and Water Conservation District Fairmont, Minnesota*

**Meeting called to order by Schmidt at 9:00 am  
The Pledge of Allegiance**

Members present: Clair Schmidt Jr. – Chair, Judy Beckman – Vice Chair, Linda Meschke – Member, and Tyler Ask – Member

Absent: Larry Cowing – Member

Others present: Ashley Brenke – District Manager, Jesse Walters – Outreach Coordinator, Steve Flohrs – County Commissioner Liaison, Betsy Norland – NRCS District Conservationist, Travis Winters – FSA CED, Greg Johanson – Farm Bill Technician, Rich Perrine – Technician, and Dustin Benes – Technician

### **Changes or Additions to Agenda**

#### **Old Business**

One Watershed, One Plan  
CREP Staffing

#### **New Business**

Public Water permits

### **Secretary's Report**

A motion was made by Meschke to approve the September 14, 2017 Secretary's Report, second by Beckman. Motion carried unanimously.

### **Treasurer's Report**

A motion was made by Beckman to approve the Treasurer's Report, second by Meschke. Motion carried unanimously.

### **Bills to Pay – No additional bills**

#### **Programs**

#### **Cost-Share Programs**

#### State Cost-Share

#### *Cancellation*

CS #6-17

Karen Steinberg

Township: Fox Lake  
Project: Well Sealing  
Project bid amount: \$1,525.00  
Cost share requested: \$762.00  
Slippage: \$762.00

A motion was made by Ask to cancel CS #6-17, second by Beckman. Motion carried unanimously.

*Amendment*

CS #21-17 Dale Jurs 2  
Township: Lake Belt  
Project: Well Sealing  
Project Bid Amount: \$200.00  
Cost Share Requested: \$100.00  
Cost Amendment: \$466.00

A motion was made by Meschke to approve cost amendment for CS #21-17, second by Beckman. Motion carried unanimously.

*Completed Projects*

CS #20-17 Dale Jurs 1  
Township: Lake Belt  
Project: Well Sealing  
Project Bid Amount: \$907.50  
Cost Share Requested: \$453.00  
Eligible project cost: \$885.00  
Cost Share Due: \$442.00  
Slippage: \$11.00

A motion was made by Beckman to approve payment of \$442.00 for CS #20-17, second by Ask. Motion carried unanimously.

CS #21-17-1x Dale Jurs 2  
Township: Lake Belt  
Project: Well Sealing  
Project Bid Amount: \$1,132.50  
Cost Share Requested: \$566.00  
Eligible Project Cost: \$1,132.50  
Cost Share Due: \$566.00

A motion was made by Ask to approve payment of \$566.00 for CS #21-17-1x, second by Meschke. Motion carried unanimously.

CS #25-17 Darrell Boe 1  
Township: Lake Fremont  
Project: Well Sealing  
Project Bid Amount: \$1,195.00  
Cost Share Requested: \$597.00  
Eligible Project Cost: \$1,195.00  
Cost Share Due: \$597.00

A motion was made by Meschke to approve payment of \$597.00 for CS #25-17, second by Beckman. Motion carried unanimously.

CS #26-17 Darrell Boe 2  
Township: Lake Fremont

Project: Well Sealing  
Project Bid Amount: \$850.00  
Cost Share Requested: \$425.00  
Eligible Project Cost: \$850.00  
Cost Share Due: \$425.00

A motion was made by Beckman to approve payment of \$425.00 for CS #26-17, second by Ask. Motion carried unanimously.

### **Clean Water Fund FY13**

#### *New Project*

CWF #7-13 Robert Adams 2  
Township: Nashville  
Project: Streambank  
Project Bid Amount: \$33,000.00  
Cost Share Requested: \$30,000.00

A motion was made by Meschke to encumber \$30,000.00 for CWF #7-13, second by Beckman. Motion carried unanimously.

### **Clean Water Fund FY14**

#### *Cancellation*

CWF #4-14-SWT Dean Maschoff  
Township: Rutland  
Project: Wetland  
Project Bid Amount: \$10,000.00  
Cost Share Requested: \$7,500.00  
Slippage: \$7,500.00

A motion was made by Ask to cancel CWF #4-14-SWT, second by Meschke. Motion carried unanimously.

### **GBERBA**

#### *Completed Project*

46-02 Harvey Hagedorn  
Township: Center Creek  
Project: Cover Crops  
Project Bid Amount: \$2,000.00  
Cost Share Requested: \$1,500.00  
Eligible Project Cost: \$780.00  
Cost Share Due: \$585.00

A motion was made by Meschke to approve payment of \$585.00 for 46-02, second by Beckman. Motion carried unanimously.

### **DRAP (2014 Flood)**

#### *Completed Project*

DRAP #1-16 Chuck Johnson  
Township: Waverly  
Project: Waterway  
Project Bid Amount: \$55,000.00  
Cost Share Requested: \$34,958.00  
Eligible Project Cost: \$44,392.81  
Cost Share Due: \$26,809.00

A motion was made by Beckman to approve payment of \$26,809.00 for DRAP #1-16, second by Ask. Motion carried unanimously.

### **Capacity 2017**

#### *Completed Project*

CF #2-17                      Faber Brothers  
Township:                      Elm Creek  
Project:                              Cover Crops  
Project Bid Amount:      \$3,690.00  
Cost Share Requested:    \$3,690.00  
Eligible Project Cost:    \$3,690.00  
Cost Share Due:                \$3,690.00

A motion was made by Meschke to approve payment of \$3,690.00 for CF #2-17, second by Ask. Motion carried unanimously.

### **Buffer Cost Share**

#### *Pre-approved*

BCS #6-18                      Barry Carlson  
Township:                      Cedar  
Project:                              Buffer 3Ac.  
Project Bid Amount:      \$900.00  
Cost Share Requested:    \$900.00

A motion was made by Meschke to encumber \$900.00 for BCS #6-18, second by Beckman. Motion carried unanimously.

BCS #7-18                      Sandra Schlomann  
Township:                      Westford  
Project:                              Buffer .75Ac.  
Project Bid Amount:      \$225.00  
Cost Share Requested:    \$225.00

A motion was made by Ask to encumber \$225.00 for BCS #7-18, second by Beckman. Motion carried unanimously.

BCS #8-18                      Tom Maday  
Township:                      Center Creek  
Project:                              Buffer .75Ac.  
Project Bid Amount:      \$225.00  
Cost Share Requested:    \$225.00

A motion was made by Beckman to encumber \$225.00 for BCS #8-18, second by Meschke. Motion carried unanimously.

### **Old Business**

#### **Buffer Initiative**

Currently working with landowners every day. Public waters deadline is November 1, 2017. County is working on the buffer ordinance.

#### **CREP Staff**

Funds are available for staffing, 1 year renewable up to 3 years. Walters will be funded half time through CREP. Capacity funds can be used toward projects.

A motion was made by Meschke to submit a proposal to BWSR for \$32,500.00, 1 year renewable up to 3 years, second by Beckman. Motion carried unanimously.

**One Watershed One Plan**

GBERBA has funding to develop One Watershed, One Plan for the Watonwan River watershed.

**New Business**

**MASWCD Annual Convention**

Annual convention will be held December 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. All NRCS DC's are attending.

**Updating Personnel Policy**

Personnel policy has not been updated for 10 years. Personnel Committee will meet in November. Policy needs review concerning employee leave and changes to labor laws.

**CRP Flagging**

FSA has 80 new contracts, SWCD will be seeding 35 of the contracts. FSA has asked if we could flag the ones we are seeding using our GPS.

A motion was made by Meschke to approve SWCD collaborating with FSA for flagging CRP parcels, second by Ask. Motion carried unanimously.

**Public Water Permit**

Concerns about how producers know what is classified as a public water and who they need to talk to for finding out. Before any work is done on a water resource, which entities need to be contacted.

**Reports**

***County Commissioner Report – Flohrs***

Tax levy has been set at 5.84.

Fee schedule for feedlots average cost \$100-\$500. Public hearing will be November 21, 2017. Inspection fee covers 4 years.

***District Conservationist Report – Norland***

Report was handed out covering EQIP, CSP, CRP, ACEP, and program outreach.

***District Manager Report – Brenke***

Report was handed out discussing Environmental Awareness day, Blue Earth River Watershed Approach, CREP update, past and upcoming meetings/trainings.

***Water Plan Advisory Committee - Brenke***

Last meeting was held at Fairmont Water Plant on Sept 28<sup>th</sup>. Next meeting will be Dec 14 at 2:00 pm.

***SCTSA – Schmidt***

No meeting.

***GBERBA –Ask***

Next Executive Committee Meeting is October 13. Next Technical Committee Meeting is October 25.

**Adjourn**

Motion by Meschke, second by Ask to adjourn meeting. Motion carried unanimously.

Meeting was adjourned at 10:31 a.m.

Respectfully submitted,

Nov. 9, 2017 Date Approved Austin Bener Secretary-Treasurer