



**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

*Minutes of the December 14, 2017 Board Meeting
Martin Soil and Water Conservation District
Fairmont, Minnesota*

Meeting called to order by Beckman at 9:00 am
The Pledge of Allegiance

Members present: Judy Beckman – Vice Chair, Linda Meschke – Member, Tyler Ask – Member, and
Larry Cowing – member

Absent: Clair Schmidt – Chair

Others present: Steve Flohrs – County Commissioner Liaison, Betsy Norland – District
Conservationist, Ashley Brenke – District Manager, Jesse Walters – Outreach
Coordinator, Greg Johanson – Farm Bill Technician, Rich Perrine – Water
Plan/WCA Technician, and Dustin Benes – District Technician

Additions to Agenda

New Business

Special meeting

MDA Seed Permit

A motion was made by Ask to approve the additions to the agenda, second by Meschke. Motion carried
unanimously.

Secretary's Report

A motion was made by Meschke to approve the Secretary's Report, second by Cowing. Motion carried
unanimously.

Treasurer's Report

A motion was made by Ask to approve the Treasurer's Report, second by Cowing. Motion carried
unanimously.

Bills to Pay

Meester Machine, welding repair on the Vicon seeder motor mount \$50.00.

Pesticide applicator permit \$64.00 to MN Department of Agriculture.

TSA annual dues, \$3,751.00.

A motion was made by Meschke to approve payment of the bills, second by Ask. Motion carried
unanimously.

Programs

Cost-Share Programs

State Cost-Share

Completed Projects

CS #16-17 Steve Loos
Township: Manyaska
Project: Well Sealing
Project Bid Amount: \$650.00
Cost Share Requested: \$325.00
Eligible Project Cost: \$650.00
Cost Share Due: \$325.00

A motion was made by Meschke to approve payment of \$325.00 for CS #16-17, second by Ask. Motion carried unanimously.

CS #22-17 Ryan Schmidtke
Township: Silver Lake
Project: Well Sealing
Project Bid Amount: \$775.00
Cost Share Requested: \$387.00
Eligible Project Cost: \$775.00
Cost Share Due: \$387.00

A motion was made by Ask to approve payment of \$387.00 for CS #22-17, second by Cowing. Motion carried unanimously.

New Projects

CS #7-18 Bill Nielson
Township: Rutland
Project: Well Sealing
Project Bid Amount: \$2,000.00
Cost Share Requested: \$1,000.00

A motion was made by Meschke to encumber \$1,000.00 for CS #7-18, second by Ask. Motion carried unanimously.

CS #8-18 Shane Schofield
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$1,052.50
Cost Share Requested: \$ 526.00

A motion was made by Ask to encumber \$526.00 for CS #8-18, second by Cowing. Motion carried unanimously.

CS #9-18 Paul Philipp
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$925.00
Cost Share Requested: \$462.00

A motion was made by Meschke to encumber \$462.00 for CS #9-18, second by Ask. Motion carried unanimously.

CS #10-18 Jake Fretty
Township: Pleasant Prairie

Project: Well Sealing
Project Bid Amount: \$972.50
Cost Share Requested: \$486.00

A motion was made by Cowing to encumber \$486.00 for CS #10-18, second by Meschke. Motion carried unanimously.

CS #11-18 Paul Philipp
Township: Fox Lake
Project: Well Sealing
Project Bid Amount: \$675.00
Cost Share Requested: \$337.00

A motion was made by Meschke to encumber \$337.00 for CS #11-18, second by Ask. Motion carried unanimously.

CWF

Completed Projects

CWF #2-13 Darwin Roberts
Township: Center Creek
Project: Streambank Restoration
Project Bid Amount: \$60,000.00
Cost Share Requested: \$45,000.00
Eligible Project Cost: \$62,215.00
Cost Share Due: \$45,000.00

A motion was made by Meschke to approve payment of \$45,000.00 for CWF #2-13, second by Cowing. Motion carried unanimously.

Amendment

CWF #2-14 Lonny Becker
Township: Center Creek
Project: Surface Water Treatment Wetland JD 51
Amendment: Landowner to Martin County Drainage Authority

A motion was made by Cowing to approve the landowner amendment change to Martin County Drainage Authority, second by Meschke. Motion carried unanimously.

Completed Projects

CWF #2-14 Martin County Drainage Authority
Township: Center Creek
Project: Surface Water Treatment Wetland JD 51
Project Bid Amount: \$133,000.00
Cost Share Requested: \$ 33,250.00
Eligible Project Cost: \$ 57,250.00
Cost Share Due: \$ 33,250.00

A motion was made by Ask to approve payment of \$33,250.00 to Martin County Drainage Authority for CWF #2-14, second by Cowing. Motion carried unanimously.

GBERBA

Completed Project

46-01 Larry Cowing
Township: Center Creek
Project: Cover Crops

Project Bid Amount: \$1,800.00
Cost Share Requested: \$1,012.50
Eligible Project Cost: \$1,800.00
Cost Share Due: \$1,012.50

A motion was made by Meschke to approve payment of \$1,012.50 for 46-01, second by Ask. Motion carried unanimously. Cowing Abstained.

W02-14 Jerry Gray
Township: Westford
Project: CWMA
Project Bid Amount: \$6,000.00
Cost Share Requested: \$4,500.00
Eligible Project Cost: \$6,000.62
Cost Share Due: \$4,500.00

A motion was made by Ask to approve payment of \$4,500.00 for W02-14, second by Meschke. Motion carried unanimously.

W03-14 City of Mt. Lake
Township: Midway, Cottonwood County
Project: CWMA
Project Bid Amount: \$7,850.00
Cost Share Requested: \$4,425.00
Eligible Project Cost: \$6,942.00
Cost Share Due: \$4,029.00

A motion was made by Meschke to approve payment of \$4,029.00 for W03-14, second by Cowing. Motion carried unanimously.

CWF R&G 14-46-01 Tim Weihe
Township: Westford
Project: R&G
Project Bid Amount: \$29,000.00
Cost Share Requested: \$ 9,750.00
Eligible Project Cost: \$28,637.00
Cost Share Due: \$ 5,684.00

A motion was made by Cowing to approve payment of \$5,684.00 for CWF R&G 14-46-01, second by Ask. Motion carried unanimously.

New Projects

GBERBA ## Lunz Farms
Township: Fairmont
Project: Bioreactor
Project Bid Amount: \$15,000.00
Cost Share Requested: \$ 7,500.00

A motion was made by Ask to encumber \$7,500.00 from GBERBA, second by Cowing. Motion carried unanimously.

Buffer Cost Share

Pre-approved

BCS #12-18 Mike Butler
Township: Center Creek
Project: Buffer

Project Bid Amount: \$75.00

Cost Share Requested: \$75.00

A motion was made by Meschke to encumber \$75.00 for BCS #12-18, second by Ask. Motion carried unanimously.

Completed Projects

BCS #1-18 Randy Nelson 1

Township: Lake Fremont

Project: Buffer

Project Bid Amount: \$75.00

Cost Share Requested: \$75.00

Eligible Project Cost: \$75.00

Cost Share Due: \$75.00

A motion was made by Ask to approve payment of \$75.00 for BCS #1-18, second by Cowing. Motion carried unanimously.

BCS #2-18 Randy Nelson 2

Township: Lake Fremont

Project: Buffer

Project Bid Amount: \$75.00

Cost Share Requested: \$75.00

Eligible Project Cost: \$75.00

Cost Share Due: \$75.00

A motion was made by Meschke to approve payment of \$75.00 for BCS #2-18, second by Cowing. Motion carried unanimously.

BCS #3-18 South View Acres – Ross Gronewald

Township: Center Creek

Project: Buffer

Project Bid Amount: \$450.00

Cost Share Requested: \$450.00

Eligible Project Cost: \$450.00

Cost Share Due: \$450.00

A motion was made by Meschke to approve payment of \$450.00 for BCS #3-18, second by Ask. Motion carried unanimously.

BCS #9-18 Tom Rahm

Township: Waverly

Project: Buffer

Project Bid Amount: \$150.00

Cost Share Requested: \$150.00

Eligible Project Cost: \$150.00

Cost Share Due: \$150.00

A motion was made by Cowing to approve payment of \$150.00 for BCS #9-18, second by Meschke. Motion carried unanimously.

BCS #11-18 Charles Koestler

Township: Pleasant Prairie

Project: Buffer

Project Bid Amount: \$75.00

Cost Share Requested: \$75.00

Eligible Project Cost: \$75.00

Cost Share Due: \$75.00

A motion was made by Meschke to approve payment of \$75.00 for BCS #11-18, second by Ask. Motion carried unanimously.

Grant Programs

CREP Outreach Grant Agreement

We received a 1 year CREP Outreach Grant Agreement with BWSR for \$29,250.00.

A motion was made by Meschke to accept the CREP Grant agreement for \$29,250.00, second by Ask. Motion carried unanimously.

BWSR Grants

BWSR's Board packet listed Clean Water Funds projects funded. Martin SWCD did not get approved.

Old Business

Watowan River One Watershed, One Plan

GERBA has an agreement for a planning grant. Staff are currently working on the grant work plan and budget. The Policy Committee will be meeting soon.

Watershed Conservation Planner

The District has not heard anything more about this position.

MASWCD Annual Convention

Johanson, Brenke, and DC Norland all attended the convention. Darwin Roberts was recognized as our Outstanding Conservationist. All MN NRCS DC's attended the convention and held meetings.

Nonstructural Land Management Practices Policy

\$51,000.00 is available of NLMP in Capacity funding. The funds will be split between cover crops and reduced tillage incentives. A draft handout was discussed and a few changes will be made.

New Business

Conservation Corps Apprentice Application

A motion was made by Cowing to submit the application to Conservation Corps for a summer intern, second by Meschke. Motion carried unanimously.

Martin County AIS Prevention Plan

Benes gave an update on AIS prevention efforts and goals outlined in the County Prevention Plan for 2018. December 19 the County AIS Prevention Plan will be presented at the County Commissioner meeting.

A motion was made by Ask to approve the updated Martin County AIS Prevention Plan, second by Cowing. Motion carried unanimously.

MN DNR Seed Permit

We have a seed permit for initial labeler of native grass and native forb seeds. Our permit was selected for an audit. We do not sell any of the native seeds we propagate or collect. Our seed is only for projects.

Special Meeting

A special meeting date has been set for December 29th at 9:00 am.

2018 Annual Plan

Draft Plan was reviewed.

2018 Personnel Wages

The personnel committee previously met and recommended COL and Step increases for staff. A motion was made by Meschke to approve the 2018 personnel wages as recommended, second by Ask. Motion carried unanimously.

2018 Budget

A motion was made by Ask to approve the 2018 Budget, second by Cowing. Motion carried unanimously.

Reports

Special Meetings

Area 6 meeting in Waseca - Meschke

Area 6 meeting was held. Meschke, Ask, Johanson and Brenke attended. The guest speaker was a producer from Balleton and an update on One Watershed, One Plan was given.

County Commissioner – Flohrs

Work continues with drainage ditches. Continue to work on the budget.

District Conservationist Report – Norland

Reviewed and completed Civil Rights, EEO and MOU Discussion with partners. Affirmation of review signed by SWCD Board Members, staff, County Commissioner Liaison and DC. Update handed out.

District Manager Report – Brenke

Reports for 2017 year in review for all staff were handed out. Breakfast with the County Commissioners will be held 7:00 am on January 16.

Water Plan Advisory Committee - Beckman

Today December 14, at 2:00 pm is the Water Plan meeting at the Water Treatment Plant in Fairmont.

Water Plan/WCA Report – Perrine

A draft Water Plan 2017 Report was handed out and discussed.

SCTSA – Brenke

No recent meetings, their board approved hiring more staff.

GBERBA – Ask

A guest speaker talked about the work they are doing on small town septic systems. Next Technical and Executive Meeting will be on December 20, 2017.

Adjourn

Motion by Ask, second by Meschke to adjourn meeting. Motion carried unanimously.

Meeting was adjourned at 10:55 am.

Respectfully submitted,

January 11, 2018 Date Approved *Austin Benes* Secretary-Treasurer