



MINNESOTA  
SOIL and WATER CONSERVATION DISTRICTS

*Minutes of the April 13, 2017 Board Meeting  
Martin Soil and Water Conservation District  
Fairmont, Minnesota*

**Meeting called to order by Schmidt at 9:00 am**  
**The Pledge of Allegiance**

Members present: Clair Schmidt Jr. – Chair, Judy Beckman – Vice Chair, Larry Cowing – Member, Tyler Ask – Member, and Linda Meschke – Member

Others present: Ashley Brenke – District Manager, Steve Flohrs – County Commissioner Liaison, and Dustin Benes – Technician

**Changes or Additions to Agenda**

No additions or changes.

**Secretary's Report**

A motion was made by Meschke to approve the March 9, 2017 Secretary's Report, second by Beckman. Motion carried unanimously.

**Treasurer's Report**

A motion was made by Ask to approve the Treasurer's Report, second by Beckman. Motion carried unanimously.

**Bills to Pay**

No additional bills to pay.

**Programs**

**Cost-Share Programs**

**Certainty**

*Incentive*

Landowner: John Ufer  
Township: Waverly  
Project: Certification  
Eligible Project Cost: \$300.00  
Cost Share Due: \$300.00

A motion was made by Meschke to approve the incentive payment of \$300.00 for Certification, second by Beckman. Motion carried unanimously.

**State Cost Share**

*Cancelation*

CS #9-17 Cal Mattson 1  
Township: East Chain  
Project: Well Sealing  
Project Bid Amount: \$960.00  
Cost Share Requested: \$480.00

A motion was made by Ask to cancel CS #9-17 and re-encumber \$480.00, second by Meschke. Motion carried unanimously.

*Completed Projects*

CS #10-17 Cal Mattson 2  
Township: East Chain  
Project: Well Sealing  
Project Bid Amount: \$6,110.00  
Cost Share Requested: \$1,000.00  
Eligible Project Cost: \$6,110.00  
Cost Share Due: \$1,000.00

A motion was made by Meschke to approve payment of \$1,000.00 for CS #10-17, second by Beckman. Motion carried unanimously.

*New Projects*

CS #12-17 Jeff Nelson  
Township: Silver Lake  
Project: Well Sealing  
Project Bid Amount: \$1,047.82  
Cost Share Requested: \$523.00

A motion was made by Beckman to encumber \$523.00 for CS #12-17, second by Cowing. Motion carried unanimously.

CS #13-17 Bryce Freking  
Township: Lake Belt  
Project: Well Sealing  
Project Bid Amount: \$1,047.82  
Cost Share Requested: \$523.00

A motion was made by Meschke to encumber \$523.00 for CS #13-17, second by Beckman. Motion carried unanimously.

CS #14-17 Mary Rosenthal 1  
Township: Silver Lake  
Project: Well Sealing  
Project Bid Amount: \$1,047.82  
Cost Share Requested: \$523.00

A motion was made by Beckman to encumber \$523.00 for CS #14-17, second by Cowing. Motion carried unanimously.

CS #15-17 Mary Rosenthal 2  
Township: Silver Lake  
Project: Well Sealing  
Project Bid Amount: \$1,107.82  
Cost Share Requested: \$553.00

A motion was made by Beckman to encumber \$553.00 for CS #15-17, second by Ask. Motion carried unanimously.

CS #16-17                      Steve Loos  
Township:                      Manyaska  
Project:                         Well Sealing  
Project Bid Amount:        \$650.00  
Cost Share Requested:     \$325.00

A motion was made by Ask to encumber \$325.00 for CS #16-17, second by Meschke. Motion carried unanimously.

**CWMA**

*Cancellation*

W01-16                         James Vonderharr  
Township:                      Lime (Blue Earth County)  
Project:                         Weed Mgmt.  
Project Bid Amount:        \$6,250.00  
Cost Share Requested:     \$4,687.00

A motion was made by Meschke to cancel W01-16 and re encumber \$4,687.00, second by Cowing. Motion carried unanimously.

*New Project*

W04-16                         James Vonderharr  
Township:                      Lime (Blue Earth County)  
Project:                         Weed Mgmt.  
Project Bid Amount:        \$6,250.00  
Cost Share Requested:     \$4,687.00

A motion was made by Beckman encumber \$4,687.00 for W04-16, second by Cowing. Motion carried unanimously.

**Clean Water Fund**

*Amendment*

CWF #1-14-SWT-1         Robert Adams  
Township:                      Nashville  
Project:                         Treatment Train  
Project Bid Amount:        \$55,000.00  
Cost Share Requested:     \$41,250.00  
Eligible Project Cost:     \$91,831.00  
Amendment Cost:            \$79,881.00

A motion was made by Meschke to approve the cost amendment of \$79,881.00 (\$38,631 additional) for CWF #1-14-SWT-1, second by Beckman. Motion carried unanimously.

*Final Payment*

CWF #1-14-SWT-1         Robert Adams  
Township:                      Nashville  
Project:                         Treatment Train  
Project Bid Amount:        \$91,831.00  
Cost Share Requested:     \$67,090.00  
Eligible Project Cost:     \$91,831.00  
Cost Share Due:             \$67,090.00  
Other Funds:                 \$ 1,736.00

A motion was made by Ask to approve final payment of \$67,090.00 for CWF #1-14-SWT, second by Cowing. Motion carried unanimously.

### **Old Business**

#### **Buffer Initiative**

Walters has been flagging buffers.

Landowners are checking into their options for CRP.

BWSR is working on alternative practices options.

#### **AIS Updates and Quotes**

Benes presented quotes for billboards, AIS detectors training course, and material cost for monitoring sites. He will check with other companies for billboard options.

A motion was made by Meschke to approve registration payment for training and purchasing monitoring supplies, second by Cowing. Motion carried unanimously.

#### **2016 Year End**

A motion was made by Beckman to approve the 2016 Year End report, second by Meschke. Motion carried unanimously.

#### **2016 Audit**

A motion was made by Meschke to approve hiring Peterson Company for \$2,300.00 for 2016 Audit, second by Ask. Motion carried unanimously.

### **New Business**

#### **Survey Work Policy**

Survey equipment is to be used for conservation practices and for measuring buffers. A policy for equipment use will be drafted.

#### **LCCMR Grant Independent Contractors**

A proposed contract with Gerald Lorenz to grow and plant rare plants and pick seed for \$6,000.00 in 2017. A motion was made by Beckman to approve the contract with Lorenz, second by Ask. Motion carried unanimously.

#### **MASWCD Resolutions**

Information was handed out for MASWCD resolutions process guidelines, sample resolution format, and resolutions for 2017.

#### **SWCD Governance 101**

There will be training opportunities available in September.

#### **Minnesota Public Drainage Manual**

A copy of the Drainage Manual is on the BWSR website. They will be hosting public meetings.

#### **CREP Haying/Grazing**

Option for haying or grazing CREP ground would have to have a management plan and only 1/3 of the property could be hayed or grazed per year. The District will work with interested landowners.

#### **Conservation Corps**

Alyson Eversman will be our intern through Conservation Corps during the summer of 2017. A motion was made by Beckman to approve the grant agreement with Conservation Corps for an intern, second by Ask. Motion carried unanimously.

**Reports**

**Special Meetings**

***Area 6 meeting – Meschke***

Three supervisors and two staff attended the Area 6 meeting at Traxler's in Le Center. Two scholarships for \$500.00 will be awarded to students pursuing conservation careers. Discussion about changing the number of meetings from 3 to 2 a year; voted to keep meetings at 3 a year.

***Elm Creek Meeting – Meschke***

University of Minnesota, SWCD, Rural Advantage, Ag leaders, and business owners from the Elm Creek area met to plan ideas for projects that are wanted in the Elm Creek watershed. A grant from the McKnight Foundation for \$25,000.00 was awarded for the planning process. 25 people attended the meeting.

**County Commissioner Report – Flohrs**

County has been working on drainage, with new redeterminations proposed for the next meeting. MN Valley Action Council has allocated funds for student interns in the county. Planning and Zoning has been working on building permits.

**District Conservationist Report – Brenke reported for Norland (absent)**

EQIP, CSP, RCPP, CRP, ACEP, Program Outreach, Wetland Determinations, and upcoming meetings and trainings were all itemized in a report.

**District Manager Report - Brenke**

See handout.

**Water Plan Advisory Committee – Beckman**

Next Water Plan meeting will be June 29 at 7:00 p.m.

**SCTSA – Schmidt**

No meeting.

**GBERBA - Ask**

Next Technical meeting will be on April 26<sup>th</sup>.

Reminder for Supervisors to get their invoices turned in to Brenke.

**Adjourn**

A motion was made by Beckman to adjourn the meeting, second by Ask. Motion carried unanimously.

Meeting was adjourned at 10:58am.

Respectfully submitted,

May 4, 2017 Date Approved Austin Benes Secretary